



YOUR FUTURE WITH US!

LUTZ BLADES is an international family-owned company. With more than 360 employees, based in Solingen (Germany), Nysa and Charleston (USA) **LUTZ BLADES** produces over 100 million blades annually and distributes blades for a wide range of industrial applications - in some areas as market leader. You can find our blades in the construction market, automotive supply industry, industrial meat processing, medical technology and many other industries around the world. **LUTZ BLADES** stands for versatility and innovation.

Our team in Nysa (Poland) is looking for an experienced

ACCOUNTING AND HR SPECIALIST (F/M/D)

YOUR RESPONSIBILITIES

- maintenance of COMARCH software in the area of accounting, human resources and payroll
- preparation of reports by GUS, NBP
- VAT settlements, preparation of VAT declarations and JPK
- Keeping full personnel and payroll documentation, personal files
- operation of PŁATNIK programme

YOUR QUALIFICATIONS

- knowledge of COMARCH OPTIMA
- experience on the above mentioned position
- education in the field of finance or accounting
- knowledge of accounting and tax regulations, labour and social security law
- knowledge of MS Office, in particular MS Excel
- knowledge of spoken and written English.
- knowledge of German would be an advantage
- commitment, punctuality and conscientiousness

WHAT WE OFFER

- You work in a future-oriented, growing and family-run company
- Good atmosphere and team spirit
- Flat hierarchies
- Technically demanding environment
- Modern and comfortable office
- Empowerment to make your own ideas reality
- attractive working conditions and pay

DID WE AROUSE YOUR INTEREST?

We are looking forward to your application! Please send your complete application documents and salary expectations to bewerbung@lutz-blades.com

This position is based in Poland.

Please apply your CV written in the English language.

Any questions?

Your contact person:

Human Resources

Ms Christine Scheming

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